

MONTHLY PROGRESS REPORT
EPA Contract 68HERH19D0033
Task Order #009
Diamond Alkali-Lower Passaic River Allocation

EPA TOCOR Alice Yeh (212-637-4427)
ERG Task Order Manager Exemption (b)(4)
Period of Performance September 24, 2019 – October 30, 2020
Reporting Period May 30, 2020 – June 26, 2020

Section 1: Project Financial Summary

Table 1. Financial Summary by Contract Line Item Number (CLIN)

CLIN	Description	Capacity	Funded	Unfunded	Current Invoice (\$ and hrs)	Cumulative Invoiced (\$ and hrs)	Estimated Lagging Costs (\$ and hrs)	% of Funding Spent, Incl. Lagging Costs	Funded Amount Remaining, After Accounting for Lagging Costs	Anticipated Work During Next Reporting Period (\$ and hrs)
001	All other activities	\$1,291,753.00	\$1,291,753.00	\$0.00	\$124,090.52 Exemption (b)(4)	\$909,823.90 Exemption (b)(4)	\$198,271.26 Exemption (b)	85.8%	\$183,657.84	\$140,550.00 Exemptio
002	Fixed-price startup activities	\$2,552.00	\$2,552.00	\$0.00		\$2,552.00		100.0%	\$0.00	
TOTAL		\$1,294,305.00	\$1,294,305.00	\$0.00	\$124,090.52 Exemption (b)(4)	\$912,375.90 Exemption (b)(4)	\$198,271.26 Exemption (b)	85.8%	\$183,657.84	\$140,550.00 Exemptio

Section 2: Activities Corresponding to the Attached Invoice

This section includes direct ERG labor hours billed during this reporting period. It also includes subcontractor invoices that ERG received and processed during this reporting period, representing work performed in prior reporting periods.

2A: Activities Undertaken During This Reporting Period

Task A: Task Assignment Management and Project Administration

During the June reporting period, ERG:

- Maintained communications with TOCOR and service provider.
- Prepared the monthly progress report.
- Participated in weekly calls with EPA and subcontractor.
- Processed a modification to the ERG Task Order **Exemption (b)(4)**.
- Participated in discussions regarding the increase in LOE. (See “Difficulties Encountered” section)
- Prepared and provided *Task Order 9: Diamond Alkali-Lower Passaic River Allocation, Explanation of Need for Additional LOE and Associated Funding* to EPA on June 18.

2B: Activities From Previous Reporting Periods Processed as Lagging Costs

Task B: Allocation Design and Production

During the April reporting period, **Exemption (b)(4)** performed the following activities:

- Conducted weekly contract progress conference calls with EPA.
- **Exemption (b)(3)(A) & (7)(A)**

Section 3: Additional Activities During This Reporting Period, To Be Billed on Future Invoices

*This section includes work performed by **Exemption (b)(4)** during this reporting period, which they will invoice to ERG at a future date.*

Task B: Allocation Design and Production

During the June reporting period, **Exemption (b)(4)** performed the following activities:

- Conducted weekly contract progress conference calls with EPA.
- **Exemption (b)(3)(A) & (7)(A)**

*The lagging cost total shown in Section 1 also includes May work performed by **Exemption (b)(4)** that continues to lag. These activities were described in the previous ERG progress report.*

Section 4: Deliverables During This Reporting Period

Title	Type	Approved Due Date	Completion Date	EPA Recipient
Monthly progress report	Deliverable	June 15, 2020	June 14, 2020	Alice Yeh Terry Fenton Terry Simpson

Section 5: Difficulties Encountered and Remedial Actions Taken

Exemption (b)(3)(A) & (4) & (7)(A)

Section 6: Activities Anticipated During the Next Reporting Period

Task A: Task Assignment Management and Project Administration

ERG will:

- Prepare progress report.
- Maintain communications with TOCOR and service provider.
- Participate in weekly team calls with Exemption (b)(4) EPA.

Task B: Allocation Design and Production

Exemption (b)(4) anticipates the following activities:

- Conduct weekly contract progress conference calls with EPA.
- Exemption (b)(3)(A) & (7)(A)

Section 7: Deliverables Anticipated During Next Reporting Period

Title	Type	Approved Due Date	EPA Recipient
Monthly progress report	Deliverable	July 15, 2020	Alice Yeh Terry Fenton Terry Simpson

Section 8: Outstanding Actions Awaiting EPA Contracting Officer Authorization

- None.